



U.S Embassy Ankara, Turkey
General Services Office
Ataturk Bulvari no:110 Kavaklıdere Ankara

March 22, 2021

**ANSWERS TO QUESTIONS for NEC MOVING SERVICES SOLICITATION
(19TU15-21-Q-3007)**

Replies to the questions posed by the potential offerors are as follows:

1. Q: “Can the USG provide a draft list of the items to be moved to NEC?”

A: Per the Continuation to SF-1449, 1.3.A, “...the items to be moved will be shown during the site visit. For those areas within the Embassy that the contractor may not enter, the Government has provided a description of their contents/space requirements in Attachment 1.”

2. Q: “Should the contractor wrap (in a protective element) the copy machines, shredders, safes, and the repair shop machines?”

A: Per the Continuation to SF-1449, 1.5.C, “...the Government will self-pack files, office supplies, and desk items (including computers and computer monitors). The Contractor shall pack and label other items. The Contractor's responsibility for damage to Government-packed items is equal to that for contractor-packed items. If the Contractor has concerns about the sufficiency of any packing, the contractor may re-pack (unclassified items only). Packing and moving of Government-owned materials/equipment is a highly specialized function. The measure of performance shall be the condition of articles upon arrival at their destination. The contractor must always take the greatest care in handling and packing articles.”

3. Q: “Can the USG provide the Embassy’s building plan?”

A: For security reasons, a plan of the Embassy will not be issued as part of the solicitation.

4. Q: “What is the approx. weight of the heavy items such as safes, shredders, and machines?”

A: Weight estimates for each item are as follows: Safe (2-drawer) 305 lbs.; Safe (4-drawer) 470 lbs.; Safe (5-drawer) 617 lbs.; Copy Machine 300 lbs.; Shredder 150 lbs.

5. Q: “Why is subcontracting not allowed by USG for this service?”

A: Per Section 3, Solicitation Provision, “For security reasons, subcontracting is not allowed. The offeror must provide evidence of an established moving services business...”

